

*Note: this Tariff of Fees and Expenses Payable for the Work of Attorneys-at-Law was published in the Official Gazette of the Republic of Serbia No. 121/2012 of 24 December 2012 and became effective on 1 January 2013.*

Pursuant to Articles 23 and 65 of the Legal Profession Act (Official Gazette of the Republic of Serbia Nos. 31/2011, 24/2012 – Decision of the Constitutional Court), and Articles 33 and 280, Paragraph 2, of the Statute of the Bar Association of Serbia (Official Gazette of the Republic of Serbia Nos. 85/2011 and 78/2012), the Managing Board of the Bar Association of Serbia, at its session held on 8 December 2012, adopted the following

**TARIFF**  
**OF FEES AND EXPENSES**  
**PAYABLE FOR THE WORK OF ATTORNEYS-AT-LAW**

**I. GENERAL PROVISIONS**

**Article 1**

This Tariff establishes the manner of assessment, calculation and payment of fees payable for services rendered by attorneys-at-law and expenses incurred through the work of attorneys-at-law or law partnerships (hereinafter referred to as “attorney-at-law”).

**Article 2**

Attorney-at-law is entitled to a fee and reimbursement of expenses for the actions performed pursuant to a power of attorney, a decision by a competent authority, and/or based on an oral or written order of the client.

The client or the competent authority shall pay the attorney-at-law both the fee and the expenses thus incurred.

**Article 3**

When rendering legal assistance in a foreign country, the attorney-at-law may apply this Tariff or the tariff effective in that country.

When rendering legal assistance to foreign legal or natural persons in the territory of the Republic of Serbia, the attorney-at-law may apply this Tariff or the tariff effective in the country of domicile and/or headquarters of the client.

The attorney-at-law shall enter into a written agreement with the client regarding the application of a foreign tariff.

**II. FEE FOR THE WORK OF ATTORNEY-AT-LAW**

**Article 4**

The amount of fee for the work of the attorney-at-law is assessed in accordance with this Tariff, which establishes the number of points for certain actions of the attorney-at-law; where the attorney-at-law drafts a legal transaction document (such as contracts, unilateral or

bilateral legal transactions, wills etc.) the attorney-at-law may calculate the fee as a percentage of the value of the subject of the legal transaction.

The attorney-at-law may agree in writing with the client to receive a fee lower than the amount prescribed by the Tariff, but not less than 50% of the prescribed amount; likewise, the attorney-at-law may agree in writing with the client to receive a fee exceeding the amount prescribed by the Tariff, but not more than five times the prescribed amount.

When ruling on the payment of expenses to the party that succeeded in the proceedings, the courts of law and other state authorities shall not be bound by the agreement on the amount of fee or by the agreement on the application of a foreign tariff.

#### **Article 5**

In cases where the attorney-at-law provides continuous legal assistance, the attorney-at-law may agree with the client to receive a lump sum fee. The fee thus agreed may not include representation before the courts of law and other state authorities.

Agreements on the amount of lump sum fee shall have legal effect only if made in writing and specifying the actions and activities the attorney-at-law have undertaken to perform on behalf of the client.

#### **Article 6**

The attorney-at-law may agree in writing with the client that the fee for his/her work be paid per hour, provided that the hourly rate thus agreed may not be less than 150 points per each started hour.

#### **Article 7**

In property-related cases, the attorney-at-law may agree in writing with the client that the fee be proportional (percentage-wise) to the success in the proceedings, i.e. to the success in legal transactions to be taken on behalf of the client, provided that the percentage thus agreed may not exceed 30%.

### **III. REIMBURSEMENT OF EXPENSES**

#### **Article 8**

The attorney-at-law is entitled to reimbursement of actual expenses incurred necessarily in the course of performing the entrusted work.

#### **Article 9**

For the work performed outside the place where the law office is registered, the attorney-at-law is entitled to reimbursement of travel and board expenses, reimbursement for the absence from the law office, and per diem allowance, specifically:

- for regional travel: in the amount of transportation costs by the means of transportation chosen by the attorney-at-law;
- for local travel: in the amount of the taxi fare;
- for transportation by a personal vehicle: in the amount equal to 30% of the price of the highest quality gasoline per kilometre travelled;
- for boarding: in the amount equal to the hotel accommodation price, except for five star and higher rated hotels;
- for absence from the law office: in the amount of 50 points per each started hour, maximum 10 hours per day;



- for postal, telephone, banking and similar services: in the amount expressed on the relevant bills paid for the services;
- per diem allowance: in the amount equivalent to that payable to civil servants and elected and appointed persons.

#### IV. PAYMENT OF FEE AND EXPENSES

##### **Article 10**

The payment of fee and reimbursement of expenses may be effected in advance or after the relevant activity has been performed and cost incurred.

The attorney-at-law is entitled to request and receive in advance the monies from the client as security for payment of the fee and expenses to be incurred in the course of representation.

The time when the attorney-at-law and client prepare the calculation shall be considered the time of payment of the attorney's-at-law expenses and fee.

##### **Article 11**

The amount of fee for the work of the attorney-at-law shall be established pursuant to the tariff effective at the time of calculation.

##### **Article 12**

Any court order regarding costs of the proceedings and payment thereof by the opposing party shall not affect the calculation and payment of the fee and expenses between the attorney-at-law and the client.

At the client's request, the attorney-at-law shall prepare written calculation of the fee and expenses for the work performed including the overview of the Tariff.

The attorney-at-law engaged by the Bar Association as a legal representative or defence attorney to a party eligible for legal aid for social reasons may not request the payment of representation fee from that party or the Bar Association.

##### **Article 13**

The attorney-at-law who has the status of VAT taxpayer is entitled to include the amount of the relevant tax in the calculation of the fee and expenses.

#### V. APPLICATION OF THE TARIFF AND INTERIM PROVISIONS

##### **Article 14**

The Tariff of Fees and Expenses Payable for the Work of Attorneys-at-Law shall be adopted by the Managing Board of the Bar Association of Serbia.

The point value shall be established by the Managing Board of the Bar Association of Serbia.

The Managing Board of the Bar Association of Serbia shall provide authentic interpretation of this Tariff.

##### **Article 15**

The value of one point shall be 30.00 dinars.

**Article 16**

This Tariff shall become effective on the eight day following its publication in the Official Gazette of the Republic of Serbia.

**Article 17**

Upon entry into force of this Tariff, the Tariff of Fees and Expenses Payable for the Work of Attorneys-at-law (Official Gazette of the Federal Republic of Yugoslavia Nos. 54/98, 75/99, 8/2001 and 11/2002; Official Gazette of Serbia and Montenegro Nos. 32/2003, 58/2004 and 5/2006; Official Gazette of the Republic of Serbia Nos. 129/2007, 53/2010 and 15/2012) shall cease to be effective.

**TARIFF*****CRIMINAL PROCEDURE*****THE BASIS FOR FEE CALCULATION****Tariff No. 1**

The attorney-at-law is entitled to a fee depending on the sentence that may be imposed for a criminal offence, as follows:

<b>Prescribed sentence</b>	<b>Fee</b>
- a term of imprisonment of up to 3 years	550 points
- a term of imprisonment exceeding 3 years, up to 5 years	750 points
- a term of imprisonment exceeding 5 years, up to 10 years	1,000 points
- a term of imprisonment exceeding 10 years, up to 15 years	1,500 points
- a term of imprisonment exceeding 15 years	2,000 points

**DEFENCE OF THE ACCUSED IN PRELIMINARY PROCEEDINGS –  
PRE-INVESTIGATION AND INVESTIGATION PROCEEDINGS****Tariff No. 2**

A procedural action, in the sense of provisions contained in Tariff Nos. 2, 7 and 8 of this Tariff, shall be understood to mean any action by the police, prosecutor or court for which a separate official record is made.

The attorney-at-law shall be entitled to the fee referred to in Tariff No. 1 for each procedural action attended by the attorney-at-law; for each scheduled but unperformed procedural action the attorney-at-law showed up to attend, the attorney-at-law shall be entitled to 50% of the fee referred to in Tariff No. 1.

In addition to the fee for the defence of the accused, the attorney-at-law shall be entitled to the fee amounting to 50 points for each started hour of the attendance and showing up to attend a procedural action, counting from the time the procedural action was scheduled to begin.



In the case where the police, prosecutor or court undertake several procedural actions successively, the attorney-at-law shall be entitled to the prescribed amount of fee for each individual procedural action which the attorney-at-law attended or showed up to attend.

In the case where a scheduled procedural action was not performed, the attorney-at-law is obliged to request the police, prosecutor or court to make an official record or minutes confirming that the procedural action did not take place and that the attorney-at-law showed up to attend it, so that the attorney-at-law may claim the fee based on such official record or minutes.

### **DEFENCE OF THE ACCUSED AT TRIAL AND PANEL SESSIONS**

#### **Tariff No. 3**

For each trial or panel session held by the court and attended by the attorney-at-law, the attorney-at-law shall be entitled to the fee referred to in Tariff No. 1, while for each trial or panel session that failed to be held, which the attorney at law showed up to attend, the attorney-at-law shall be entitled to 50% of the fee referred to in Tariff No. 1.

In addition to the fee for the defence of the accused, the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour of the attendance and showing up to attend a trial or panel session, counting from the time the trial or panel session was scheduled to begin.

### **PREPARATION OF SUBMISSIONS**

#### **Tariff No. 4**

The attorney-at-law shall be entitled to the fee referred to in Tariff No. 1 for the preparation of:

- criminal complaint;
- private criminal charges;
- request to conduct an investigation;
- motion to undertake investigative actions;
- plea agreement proposal;
- indictment;
- motion to indict;
- reply to the indictment;
- motion to terminate detention;
- written defence;
- reasoned submissions pointing to the facts in favour of the accused;
- motion to postpone the enforcement of prison sentence;
- motion to enforce the prison sentence in the form of house arrest;
- application for release on parole;
- petition for judicial recourse against a decision violating the rights of a convicted person;
- request for rehabilitation.

The attorney-at-law shall be entitled to 50% of the fee referred to in Tariff No. 1 for the preparation of any other motions in criminal proceedings.

**PREPARATION OF MOTIONS FOR LEGAL REMEDIES**

**Tariff No. 5**

The attorney-at-law shall be entitled to the fee referred to in Tariff No. 1 for the preparation of:

- appeal against a ruling to keep the person in custody;
- appeal against a ruling ordering or extending detention;
- appeal against an order to conduct an investigation;
- objections to the indictment;
- appellant's reply brief;
- appeal by the injured party;
- reply to a motion to reopen criminal proceedings;
- petition for pardon.

The attorney at law shall be entitled to the fee referred to in Tariff No. 1 increased by 100% for the preparation of:

- appeal against a judgement;
- appeal against a decision imposing a security or rehabilitation measure;
- appeal against an order on the confiscation of proceeds of a crime;
- motion to reopen criminal proceedings;
- proposal to file a request for the protection of legality.

**CONFERRING WITH THE ACCUSED DEPRIVED OF FREEDOM**

**Tariff No. 6**

The attorney-at-law shall be entitled to 50% of the fee referred to in Tariff No. 1 for each conference with the accused in detention or otherwise deprived of freedom.

**DEFENCE OF MULTIPLE ACCUSED**

**Tariff No. 7**

Where the attorney-at-law defends several accused, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further accused.

In the case referred to in paragraph 1 of this Tariff No. 1, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of fee payable for defending one accused by the percentage corresponding to the number of accused defended by the attorney-at-law at the time of taking the procedural action.

**REPRESENTATION OF THE INJURED PARTY, SUBSIDIARY PROSECUTOR  
AND PRIVATE PROSECUTOR**

**Tariff No. 8**

For the representation of a subsidiary prosecutor or a private prosecutor, the attorney-at-law shall be entitled to the fee equivalent to that payable for the defence of an accused.



For the representation of the injured party, the attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number.

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of fee payable for representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

***MISDEMEANOUR PROCEDURE AND  
COMMERCIAL OFFENCES PROCEDURE  
PREPARATION OF SUBMISSIONS***

**Tariff No. 9**

For the preparation of a misdemeanour complaint, motion and other submissions used for instituting misdemeanour proceedings, as well as for the preparation of written defence and other reasoned submissions or statements of facts in misdemeanour or commercial offences proceedings, the attorney-at-law shall be entitled to a fee depending on the type of procedure, as follows:

<b>Type of procedure</b>	<b>Fee</b>
- commercial offences procedure	1,000 points
- proceedings before a misdemeanour court	850 points
- procedure before police authorities	750 points
- procedure before the Court of Honour of the Chamber of Commerce	550 points
- other misdemeanour proceedings	550 points

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other written submissions.

If the submission contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

**REPRESENTATION AND DEFENCE**

**Tariff No. 10**

For the defence of an accused legal person, a responsible person in the legal person, a legal person or a physical person, the attorney-at-law shall be entitled to the following fees:

- for each hearing: an amount of fee equivalent to that payable for written submissions referred to in Tariff No. 9;
- for each hearing postponed by a court decision or a decision by another competent authority: 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, or showing up to attend a hearing that was not held, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending an expert inquiry/evaluation, scene investigation, hearing before the second-instance court or other authority, as well as for attending any other actions taken by or before the court or other authority on or outside their premises.

### **LEGAL REMEDIES**

#### **Tariff No. 11**

For the preparation of motions seeking regular and extraordinary legal remedies, the attorney-at-law shall be entitled to the fee payable for the preparation of submissions used for instituting proceedings referred to in Tariff No. 9, increased by 100%.

For the preparation of a response to a legal remedy sought, the attorney-at law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

### **REPRESENTATION AND DEFENCE OF MULTIPLE CLIENTS**

#### **Tariff No. 12**

Where the attorney-at-law defends or represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

### ***CIVIL PROCEDURE***

#### **PREPARATION OF SUBMISSIONS**

**(cases in which the value of the subject of litigation can be assessed)**

#### **Tariff No. 13**

For the preparation of a complaint, a counterclaim and other submissions used for instituting civil proceedings in cases where the value of the subject of litigation may be assessed ("assessable matters"), the attorney-at-law shall be entitled to a fee based on the value of the subject of litigation, as follows:

Value of the subject of litigation		Fee
value from	value up to	



-	15,000 points	200 points
15,000 points	25,000 points	300 points
25,000 points	50,000 points	375 points
50,000 points	100,000 points	550 points
100,000 points	200,000 points	750 points
200,000 points	400,000 points	1,000 points
400,000 points	800,000 points	1,250 points
800,000 points	1,600,000 points	1,500 points

If the value of the subject of litigation exceeds the amount of 1,600,000 points and ranges up to 4,000,000 points, in addition to the fee amounting to 1,500 points the attorney-at-law is entitled to calculate a fee consisting of 1 point for each started 10,000 points.

If the value of the subject of litigation exceeds the amount of 4,000,000 points and ranges up to 10,000,000 points, in addition to the fee referred to in the previous paragraph the attorney-at-law is also entitled to calculate a fee consisting of 1 point for each started 30,000 points.

If the value of the subject of litigation exceeds the amount of 10,000,000 points, in addition to the fee referred to in the previous two paragraphs the attorney-at-law is also entitled to calculate a fee consisting of 1 point for each started 150,000 points, provided that the fee thus calculated may not exceed 1,000 points.

For the preparation of a reply to a complaint and other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to the fee referred to in the previous paragraph.

For the preparation of any other submissions, the attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number.

If a complaint, a counterclaim or other submission contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

### **PREPARATION OF SUBMISSIONS**

#### **(cases in which the value of the subject of litigation cannot be assessed)**

##### **Tariff No. 14**

For the preparation of a complaint, a counterclaim and other submissions used for instituting civil proceedings in cases where the value of the subject of litigation cannot be assessed ("non-assessable matters"), the attorney-at-law shall be entitled to a fee according to the type of dispute regardless of the specified value of the subject of litigation, as follows:

<b>Type of dispute</b>	<b>Fee</b>
- trespass disputes	550 points

- easement/servitude disputes	750 points
- housing and tenancy disputes (termination of tenancy agreements, evictions, establishing the existence of tenancy right over housing premises, etc.)	750 points
- divorce, annulment of marriage, and marriage existence disputes	550 points
- disputes concerning the establishing or contesting maternity or paternity	850 points
- disputes concerning the exercise of parental right, and maintenance of personal contacts between the child and the parent with whom the child does not live	375 points
- disputes concerning the establishing of the amount of child/spousal support and the change of the decision on child/spousal support	200 points
- labour relations disputes (concerning the termination of employment contract, (non)existence of employment, transfer to another employment post, etc.), except for assessable claims arising from employment	550 points
- disputes concerning copyright and related rights, trademarks, patents and other intellectual property rights, except for assessable claims arising from intellectual property rights	1,500 points

For the preparation of a reply to a complaint and other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to the fee referred to in the previous paragraph.

For the preparation of any other submissions, the attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number.

If a complaint, a counterclaim or other submission contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to the full amount of the fee, which will be successively increased by 50% for the second and each further action.

## **REPRESENTATION**

### **Tariff No. 15**

For the representation at hearings, the attorney-at-law shall be entitled to the following fees:



- for each hearing, an amount of fee equal to that payable for submissions (complaints, motions, requests) used for instituting the proceedings referred to in Tariff Nos. 13 and 14;
- for each hearing postponed by a court decision, 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending an expert inquiry/evaluation, scene investigation, hearing before the second-instance court, as well as for attending any other actions taken by or before a court, inside or outside the court building.

### **LEGAL REMEDIES**

#### **Tariff No. 16**

For the preparation of motions seeking regular and extraordinary legal remedies, the attorney-at-law shall be entitled to the fee payable for the preparation of submissions (complaints, motions, petitions) used for instituting the proceedings referred to in Tariff Nos. 13 and 14, increased by 100%.

For the preparation of a response to a legal remedy sought, the attorney-at law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

### **REPRESENTATION OF MULTIPLE CLIENTS**

#### **Tariff No. 17**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

### ***ENFORCEMENT PROCEDURE***

### **PREPARATION OF SUBMISSIONS**

#### **Tariff No. 18**

For the preparation of a motion to initiate enforcement or security proceedings, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee equivalent to the fee payable for submissions (complaints) used for instituting civil proceedings referred to in Tariff Nos. 13 and 14.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

## **REPRESENTATION**

### **Tariff No. 19**

For the representation at a hearing, the attorney-at-law shall be entitled to the following fees:

- for each hearing, an amount of fee equal to that payable for submissions used for instituting the proceedings referred to in Tariff No. 18;
- for each hearing postponed by a court decision, 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending an expert inquiry/evaluation, scene investigation, hearing before the second-instance court, as well as for attending any other actions taken by or before the court, on or outside the court premises.

## **LEGAL REMEDIES**

### **Tariff No. 20**

For the preparation of motions seeking legal remedies, the attorney-at-law shall be entitled to the fee payable for the submissions initiating the proceedings referred to in Tariff No. 18, increased by 100%.

For the preparation of a response to a legal remedy sought, the attorney-at-law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

## **REPRESENTATION OF MULTIPLE CLIENTS**

### **Tariff No. 21**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.



***NON-CONTENTIOUS PROCEDURE*****PREPARATION OF SUBMISSIONS****(regulation of property relations – assessable matters)****Tariff No. 22**

For the preparation of a motion to initiate non-contentious proceedings for regulating property relations (probate proceedings, determining compensation for expropriated property, use of joint property, division of joint property, regulation of boundary lines, court deposit, etc.), in the cases where property is assessable, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee equivalent to the fee payable for the submissions (complaints, motions, petitions) used for instituting civil proceedings referred to in Tariff No. 13.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

**PREPARATION OF SUBMISSIONS****(other proceedings – non-assessable matters)****Tariff No. 23**

For the preparation of a motion to initiate non-contentious proceedings in the cases where the subject of the proceedings is non-assessable, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee depending on the type of proceedings, as follows:

<b>Type of procedure</b>	<b>Fee</b>
- in the proceedings regulating personal status (removal of legal capacity, confinement in a health care institution, declaring a missing individual dead)	850 points
- in the proceedings regulating family relations (extension of parental rights, termination of parental rights, granting permission to conclude a marriage)	550 points
- in the procedures regulating property relations (non-assessable) (drawing up a document, preparing an official will, authenticating the content of a document, keeping a document, cancellation of a document)	1,000 points

- other non-contentious proceedings	1,000 points
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The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

### **REPRESENTATION**

#### **Tariff No. 24**

For the representation at a hearing, the attorney-at-law shall be entitled to the following fees:

- for each hearing, a fee equivalent to the fee payable for submissions (motions) instituting the proceedings referred to in Tariff Nos. 22 and 23;
- for each hearing postponed by a court decision, 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending an expert inquiry/evaluation, scene investigation, hearing before the second-instance court, as well as for attending any other actions taken by or before the court, on or outside the court premises.

### **LEGAL REMEDIES**

#### **Tariff No. 25**

For the preparation of motions seeking regular or extraordinary legal remedies, the attorney-at-law shall be entitled to the fee payable for the submissions initiating the proceedings (motions) referred to in Tariff No. 22, increased by 100%.

For the preparation of a response to a legal remedy sought, the attorney-at-law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

### **REPRESENTATION OF MULTIPLE CLIENTS**

#### **Tariff No. 26**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one



client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

***PROCEDURE BEFORE THE AUTHORITIES KEEPING REAL ESTATE RECORDS***

**PREPARATION OF SUBMISSIONS**

**Tariff No. 27**

For the preparation of a motion for an entry in the real estate cadastre (registration of real estate, registration of property rights, pre-notation, annotation, changes concerning real estate or property rights in relation to real estate, deletion), in the cases where the subject of the procedure is assessable, i.e. where the entry pertains to a right or a fact concerning the property of a certain monetary value, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee equivalent to the fee payable for the submissions (complaints, motions, petitions) instituting civil proceedings referred to in Tariff No. 13.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

**PREPARATION OF SUBMISSIONS**

**(other proceedings – non-assessable matters)**

**Tariff No. 28**

For the preparation of a motion for an entry in the real estate cadastre (registration of real estate, registration of property rights, pre-notation, annotation, changes concerning real estate or property rights in relation to real estate, deletion), in the cases where the subject of the procedure is non-assessable, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee amounting to 550 points irrespective of the specified value.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this Tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

**REPRESENTATION**

### **Tariff No. 29**

For the representation at a hearing, the attorney-at-law shall be entitled to the following fees:

- for each hearing, a fee equivalent to the fee payable for submissions used to initiate the proceedings (motions) referred to in Tariff Nos. 27 and 28;
- for each hearing postponed by a court decision, 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending an expert inquiry/evaluation, scene investigation, hearing before the second-instance authority, as well as for attending any other actions taken by or before the authority, on or outside the premises of the authority.

## **LEGAL REMEDIES**

### **Tariff No. 30**

For the preparation of legal remedies, the attorney-at-law shall be entitled to the fee payable for the submissions initiating the proceedings (motions) referred to in Tariff Nos. 27 and 28, increased by 100%.

For the preparation of a response to a legal remedy sought, the attorney-at-law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

## **REPRESENTATION OF MULTIPLE CLIENTS**

### **Tariff No. 31**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

## ***BANKRUPTCY AND LIQUIDATION PROCEDURE***

### **PREPARATION OF SUBMISSIONS**

**(in assessable matters)**

### **Tariff No. 32**

For the preparation of a motion reporting claims in bankruptcy or liquidation proceedings, in the cases where the subject of the claim is assessable, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee



equivalent to the fee payable for the submissions (complaints, motions, petitions) instituting civil proceedings referred to in Tariff No. 13.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

## **PREPARATION OF SUBMISSIONS**

### **(in non-assessable matters)**

#### **Tariff No. 33**

For the preparation of a motion to institute bankruptcy or liquidation proceedings, as well as for the preparation of other reasoned submissions or statements of facts in bankruptcy or liquidation proceedings in which the value of the subject of the proceedings cannot be assessed, the attorney-at-law shall be entitled to a fee amounting to 850 points irrespective of the specified value.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

## **REPRESENTATION**

#### **Tariff No. 34**

For the representation at a hearing, the attorney-at-law shall be entitled to the following fees:

- for each hearing, a fee equivalent to the fee payable for submissions (motions) instituting the proceedings referred to in Tariff Nos. 32 and 33;
- for each hearing postponed by a decision of the court or other competent authority, 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending mediation proceedings, meetings, and any other actions taken by or before the court or other authority, on or outside the premises of the court or other authority.

## **LEGAL REMEDIES**

### **Tariff No. 35**

For the preparation of legal remedies, the attorney-at-law shall be entitled to the fee payable for the submissions (motions) instituting the proceedings referred to in Tariff Nos. 27 and 28, increased by 100%.

For the preparation of a response to a legal remedy sought, the attorney-at-law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

## **REPRESENTATION OF MULTIPLE CLIENTS**

### **Tariff No. 36**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

## ***ADMINISTRATIVE PROCEDURE***

### **PREPARATION OF SUBMISSIONS**

#### **(in assessable matters)**

### **Tariff No. 37**

For the preparation of proposals, motions, petitions and other submissions initiating administrative proceedings in assessable cases, when administrative proceedings are instituted in relation to a right concerning the property of a certain monetary value, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee equivalent to the fee payable for the submissions (complaints, motions, petitions) initiating civil proceedings referred to in Tariff No. 13.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.



## PREPARATION OF SUBMISSIONS

### (other proceedings – non-assessable matters)

#### Tariff No. 38

For the preparation of motions, requests, complaints, petitions and other submissions initiating administrative proceedings in non-assessable matters, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee depending on the type of proceedings, irrespective of the specified value, as follows:

Type of procedure	Fee
- proceedings conducted before the tax, customs and police authorities	1,000 points
- proceedings conducted pursuant to the provisions of the Law on Planning and Construction and the Family Law	550 points
- proceedings conducted before the inspection authorities	850 points
- other administrative proceedings	550 points

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

## REPRESENTATION

#### Tariff No. 39

For the representation at a hearing, the attorney-at-law shall be entitled to the following fees:

- for each hearing, a fee equivalent to the fee payable for submissions (motions) instituting the proceedings referred to in Tariff Nos. 37 and 38;
- for each hearing postponed by a court decision, 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending expert inquiry/evaluation, scene investigation, hearing before the second-instance authority, as well as for attending any other actions taken by or before the authority, on or outside the premises of the authority.

## **LEGAL REMEDIES**

### **Tariff No. 40**

For the preparation of motions seeking regular or extraordinary legal remedies, the attorney-at-law shall be entitled to the fee payable for the submissions (motions) instituting the proceedings referred to in Tariff Nos. 37 and 38, increased by 100%.

For the preparation of a response to a legal remedy sought, the attorney-at-law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

## **REPRESENTATION OF MULTIPLE CLIENTS**

### **Tariff No. 41**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

## ***ADMINISTRATIVE DISPUTES***

### **PREPARATION OF SUBMISSIONS**

#### **(in assessable matters)**

### **Tariff No. 42**

For the preparation of motions to initiate an administrative dispute in assessable matters, where the administrative dispute is conducted in relation to a body's administrative enactment concerning a right related to the property of a certain monetary value, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee equivalent to the fee payable for the submissions (complaints, motions, petitions) initiating civil proceedings referred to in Tariff No. 13, depending on the value of the property.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.



For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending an expert inquiry/evaluation, scene investigation, hearing before the second-instance court, as well as for attending any other actions taken by or before the court, on or outside the court premises.

### **LEGAL REMEDIES**

#### **Tariff No. 45**

For the preparation of motions seeking regular or extraordinary legal remedies, the attorney-at-law shall be entitled to the fee payable for the submissions (motions) instituting the proceedings referred to in Tariff Nos. 42 and 43, increased by 100%.

For the preparation of a response to a legal remedy sought, the attorney-at-law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

### **REPRESENTATION OF MULTIPLE CLIENTS**

#### **Tariff No. 46**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

### ***PROCEDURE FOR ENTRY IN THE REGISTER KEPT BY THE COURT OR THE BUSINESS REGISTERS AGENCY OR OTHER STATE AUTHORITY***

#### **PREPARATION OF SUBMISSIONS**

##### **(in assessable matters)**

#### **Tariff No. 47**

For the preparation of proposals, motions, petitions, claims and other submissions for initiating an entry in the register kept by the court or the Business Registers Agency or other state authority in assessable matters, where the entry relates to a right or a fact concerning the property of a certain monetary value, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee equivalent to the fee payable for the submissions (complaints, motions, petitions) instigating civil proceedings referred to in Tariff No. 13, depending on the value of the property.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the submission contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

### **PREPARATION OF SUBMISSIONS**

#### **(other proceedings – non-assessable matters)**

##### **Tariff No. 48**

For the preparation of proposals, motions, petitions, claims and other submissions for initiating an entry in the register kept by the court or the Business Registers Agency or other state authority in non-assessable matters, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee amounting to 550 points.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the submission contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

### **REPRESENTATION**

##### **Tariff No. 49**

For the representation at a hearing, the attorney-at-law shall be entitled to the following fees:

- for each hearing, a fee equivalent to the fee payable for submissions (motions) initiating the proceedings referred to in Tariff Nos. 47 and 48;
- for each hearing postponed by a court decision, 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending an expert inquiry/evaluation, scene investigation, hearing before the second-instance authority, as well as for attending any other actions taken by or before the authority, on or outside the premises of the authority.



**LEGAL REMEDIES**

**Tariff No. 50**

For the preparation of motions seeking regular or extraordinary legal remedies, the attorney-at-law shall be entitled to the fee payable for the submissions (motions) initiating the proceedings referred to in Tariff Nos. 47 and 48, increased by 100%.

For the preparation of a response to a legal remedy sought, the attorney-at-law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

**REPRESENTATION OF MULTIPLE CLIENTS**

**Tariff No. 51**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

***PROCEDURE BEFORE THE EMPLOYER AND***

***PROCEDURE BEFORE THE COMPANY***

**PREPARATION OF SUBMISSIONS**

**(in assessable matters)**

**Tariff No. 52**

For the preparation of submissions initiating proceedings before an employer (protection of the rights of employees) or proceedings before a company (such as scheduling a general meeting of the company, etc) where such proceedings deal with a right concerning the property of a certain monetary value, as well as for the preparation of other reasoned submissions or statements of fact, the attorney-at-law shall be entitled to the same amount of fee as that payable for the submissions (complaints, motions, requests) used for initiating civil proceedings referred to in Tariff No. 13, depending on the value of the property.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the submission contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

## **PREPARATION OF SUBMISSIONS**

### **(in non-assessable matters)**

#### **Tariff No. 53**

For the preparation of submissions initiating proceedings before the employer or the company concerning a subject whose value cannot be assessed, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law is entitled to a fee amounting to 550 points.

For the preparation of any other submissions, the attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number.

If the submission contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

## **REPRESENTATION**

#### **Tariff No. 54**

For the representation at hearings, meetings, sessions or other forms of presentation of arguments before the employer or the company, the attorney-at-law shall be entitled to the following fees:

- for each hearing, a fee equivalent to the fee payable for submissions used to initiate the proceedings referred to in Tariff Nos. 52 and 53;
- for each hearing postponed by a decision: 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending expert inquiry/evaluation, scene investigation, hearing before the second-instance body, as well as for attending any other actions taking place before the employer or the company, on or outside the employer's or company's premises.

## **LEGAL REMEDIES**

#### **Tariff No. 55**

For the preparation of submissions seeking regular and extraordinary legal remedies, the attorney-at-law shall be entitled to the fee payable for the preparation of submissions (motions) to institute the proceedings referred to in Tariff Nos. 52 and 53, increased by 100%.



For the preparation of a response to a legal remedy sought, the attorney-at law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

### **REPRESENTATION OF MULTIPLE CLIENTS**

#### **Tariff No. 56**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

### ***PROCEDURE BEFORE THE CONSTITUTIONAL COURT***

#### **PREPARATION OF SUBMISSIONS**

#### **Tariff No. 57**

For the preparation of motions to initiate proceedings before the Constitutional Court, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee amounting to 1,500 points.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

### **REPRESENTATION**

#### **Tariff No. 58**

For the representation at a hearing, the attorney-at-law shall be entitled to a fee equivalent to the fee payable for the submissions used to initiate the proceedings referred to in Tariff No. 57.

For each hearing postponed by a court decision, 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending an expert inquiry/evaluation, scene investigation, as well as for attending any other actions taken by or before the court, on or outside the court premises.



**REPRESENTATION OF MULTIPLE CLIENTS**

**Tariff No. 59**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

***PROCEEDINGS BEFORE INTERNATIONAL COURTS AND INTERNATIONAL COURTS OF ARBITRATIONS***

**PREPARATION OF SUBMISSIONS**

**(in assessable matters)**

**Tariff No. 60**

For the preparation of motions to initiate proceedings before an international court or court of arbitration in assessable matters, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee equivalent to the fee payable for the submissions (complaints, motions, petitions) instigating civil proceedings referred to in Tariff No. 13.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

**PREPARATION OF SUBMISSIONS**

**(other proceedings – non-assessable matters)**

**Tariff No. 61**

For the preparation of motions to initiate proceedings before an international court or court of arbitration in non-assessable matters, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee amounting to 1,500 points.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

### **REPRESENTATION**

#### **Tariff No. 62**

For the representation at a hearing, the attorney-at-law shall be entitled to the following fees:

- for each hearing, a fee equivalent to the fee payable for submissions used to initiate the proceedings (motions) referred to in Tariff Nos. 60 and 61;
- for each hearing postponed by a court decision, 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending an expert inquiry/evaluation, scene investigation, hearing before the second-instance court, as well as for attending any other actions taken by or before the court or arbitration, on or outside the premises of the court or arbitration.

### **LEGAL REMEDIES**

#### **Tariff No. 63**

For the preparation motions seeking regular or extraordinary legal remedies, the attorney-at-law shall be entitled to the fee payable for the submissions (motions) initiating the proceedings referred to in Tariff Nos. 60 and 61, increased by 100%.

For the preparation of a response to a legal remedy sought, the attorney-at-law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

### **REPRESENTATION OF MULTIPLE CLIENTS**

#### **Tariff No. 64**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.



***PROCEEDINGS BEFORE DOMESTIC ARBITRATION BODIES, THE AGENCY FOR  
PEACEFUL SETTLEMENT OF LABOUR DISPUTES AND BEFORE MEDIATORS***

**PREPARATION OF SUBMISSIONS**

**(in assessable matters)**

**Tariff No. 65**

For the preparation of submissions used for initiating proceedings before an arbitration body, the Agency for Peaceful Settlement of Labour Disputes ("Agency") or before a mediator in cases where the value of the subject of dispute can be assessed, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee equivalent to that payable for the submissions (complaints, motions, petitions) instituting civil proceedings referred to in Tariff No. 13.

For the preparation of any other submissions, the attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number.

If the submission contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

**PREPARATION OF SUBMISSIONS**

**(other proceedings – non-assessable matters)**

**Tariff No. 66**

For the preparation of submissions used for initiating proceedings before an arbitration body, the Agency or before a mediator in cases where the value of the subject of dispute is non-assessable, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee amounting to 850 points.

For the preparation of any other submissions, the attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number.

If the submission contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

**REPRESENTATION**

**Tariff No. 67**

For the representation at hearings, the attorney-at-law shall be entitled to the following fees:

- for each hearing, a fee equivalent to the fee payable for the submissions used to initiate the proceedings referred to in Tariff Nos. 65 and 66;
- for each hearing postponed by a decision by the arbitration body, the Agency or the mediator, 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending an expert inquiry/evaluation, scene investigation and any other actions taken by or before the arbitration body, the Agency or the mediator, on or outside the premises of the arbitration body, the Agency or the mediator.

## **REPRESENTATION OF MULTIPLE CLIENTS**

### **Tariff No. 68**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

## ***OTHER PROCEEDINGS***

### **PREPARATION OF SUBMISSIONS**

#### **(in assessable matters)**

### **Tariff No. 69**

For the preparation of motions to initiate any proceedings not specifically mentioned in the above provisions of this Tariff, whether before a court, a state authority, or a company, in assessable matter concerning the rights related to property of a certain monetary value, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee equivalent to the fee payable for submissions (complaints, motions, petitions) instigating civil proceedings referred to in Tariff No. 13, depending on the value of the property.

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.



**PREPARATION OF SUBMISSIONS**  
**(other proceedings – non-assessable matters)**

**Tariff No. 70**

For the preparation of motions to initiate any proceedings not specifically mentioned in the above provisions of this Tariff, whether before a court, a state authority, or a company, in non-assessable matters, as well as for the preparation of other reasoned submissions or statements of facts, the attorney-at-law shall be entitled to a fee depending on the type of proceedings, irrespective of the specified value of the subject of the dispute, as follows:

Type of procedure	Fee
- proceedings conducted before a company	550 points
- proceedings conducted before a state authority	650 points
- proceedings conducted before a basic court	750 points
- proceedings conducted before a commercial court	850 points
- proceedings conducted before a higher court	1,000 points
- proceedings conducted before an administrative court	1,200 points
- proceedings conducted before the Constitutional Court	1,500 points

The attorney-at-law shall be entitled to 50% of the fee referred to in paragraph 1 of this tariff number for the preparation of any other submissions.

If the motion contains cumulative claims, the attorney-at-law shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further claim.

In the case where the attorney-at-law takes several separately tariffed actions by way of a single submission, he/she shall be entitled to full amount of the fee, which will be successively increased by 50% for the second and each further action.

**REPRESENTATION**

**Tariff No. 71**

For the representation at a hearing, the attorney-at-law shall be entitled to the following fees:

- for each hearing, a fee equivalent to the fee payable for submissions used to initiate the proceedings (motions) referred to in Tariff Nos. 69 and 70;
- for each hearing postponed by a court decision, 50% of the fee referred to in the previous item of this tariff number.

For the attendance at a hearing, whether it was held or not, in addition to the representation fee the attorney-at-law shall be entitled to a fee amounting to 50 points for each started hour counting from the time the hearing was scheduled to commence.

The fee referred to in this tariff number is also payable to the attorney-at-law for attending an expert inquiry/evaluation, scene investigation, as well as for attending any other actions taken by or before the court, authority, etc., on or outside the premises of the court, authority etc.

## **LEGAL REMEDIES**

### **Tariff No. 72**

For the preparation of motions seeking regular or extraordinary legal remedies, the attorney-at-law shall be entitled to the fee payable for the submissions initiating the proceedings referred to in Tariff Nos. 69 and 70, increased by 100%.

For the preparation of a response to a legal remedy sought, the attorney-at-law shall be entitled to 50% of the fee prescribed in the previous paragraph, whereas in complex cases the attorney-at-law may be entitled to 100% of the fee.

## **REPRESENTATION OF MULTIPLE CLIENTS**

### **Tariff No. 73**

Where the attorney-at-law represents several clients, his/her fee shall be successively increased on this ground by 50% for each action taken on behalf of the second and each further client. In that case, the increased amount of fee shall be calculated for each individual procedural action by increasing the amount of the fee payable for the representation of one client by the percentage corresponding to the number of clients represented by the attorney-at-law at the time of taking the procedural action.

## ***PREPARATION OF DOCUMENTS***

### **LEGAL TRANSACTIONS**

#### **(assessable matters)**

### **Tariff No. 74**

For the drafting of contracts (producing legal consequences during or after an individual's life, unilateral or bilateral) and unilateral legal transactions (testaments, etc.), in assessable matters in which the legal transaction is related to the property of a certain monetary value, the attorney-at-law may apply Tariff No. 13 or calculate his/her fee as a percentage of the market value of the property which is the subject of the legal transaction, provided that the percentage may not exceed 1.5%. In any case, the lowest fee may not be less than 375 points.

In the case of legal transactions involving periodical prestations (such as the payment of rent, etc.), the market value of the subject of the legal transaction shall be calculated as the sum of periodical prestations to be performed during the period covered by the contract, which shall as a minimum be one year and as a maximum five years.



**LEGAL TRANSACTIONS****(non-assessable matters)****Tariff No. 75**

For the drafting of contracts and unilateral legal transactions in non-assessable matters, the attorney-at-law shall be entitled to a fee depending on the type of legal transaction, irrespective of the specified value, as follows:

<b>Type of legal transaction</b>	<b>Fee</b>
- drafting partnership agreements	1,000 points
- drafting agreements on the use of joint property	750 points
- drafting loan for use agreements	550 points
- drafting commercial agency or representation agreements	850 points
- drafting general contracts	1,000 points
- drafting pre-contracts	750 points
- drafting other contracts	650 points
- drafting power of attorney	450 points
- drafting other statements	375 points

**GENERAL AND INDIVIDUAL LEGAL INSTRUMENTS OF ECONOMIC ENTITIES, STATE AUTHORITIES AND OTHER LEGAL ENTITIES****Tariff No. 76**

For the drafting of general or individual legal instruments of economic entities, state authorities or bodies of local self-government, and other legal entities, the attorney-at-law shall be entitled to a fee based on the type of the legal instrument, irrespective of the specified value, as follows:

<b>Type of legal instrument</b>	<b>Fee</b>
- drafting statutes or articles of association of companies and other legal entities	1,000 points
- drafting other general legal instruments of companies and other legal entities (rules, etc.)	850 points
- drafting general legal instruments of state authorities or bodies of local self-government	1,250 points
- drafting individual legal instruments of companies and other legal entities (decisions, etc.)	650 points
- drafting individual legal instruments of state authorities or bodies of local self-government	750 points

(decisions, rulings, etc.)	
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**GENERAL PROVISIONS**  
**LEGAL ADVICE AND OPINION**

**Tariff No. 77**

For the provision of oral legal advice and opinion on a legal matter, the attorney-at-law shall be entitled to 50% of the fee prescribed for the preparation of submissions used for instituting the relevant proceedings in relation with the legal matter.

For the provision of written legal advice and opinion, the attorney-at-law shall be entitled to the fee prescribed for the preparation of submissions used for instituting the relevant proceeding in relation with the legal matter.

The attorney-at-law shall be entitled to the fee for the provision of written legal advice and opinion only if the client requested written legal advice and opinion.

The attorney-at-law shall not be entitled to the fee referred to in this tariff number if he/she is providing advice and opinion regarding the proceeding he/she is instituting or participating in on behalf of the client.

The attorney-at-law shall not be entitled to the fee referred to in this tariff number if he/she has agreed with the client to be paid a lump sum fee for the provision of continuous legal assistance.

**ATTENDANCE AT CONFERENCES**

**Tariff No. 78**

For the attendance at conferences and meetings discussing factual and legal matters of interest to the client, the attorney-at-law shall be entitled to a fee amounting to 150 points for each started hour thereof.

The attorney-at-law shall not be entitled to the fee referred to in this tariff number if he/she has agreed with the client to be paid a lump sum fee for the provision of continuous legal assistance.

**REVIEWING RECORDS**

**Tariff No. 79**

For reviewing or analysing a case record, the attorney-at-law shall be entitled to 50% of the fee payable for submissions used for instituting the proceedings the record of which is being reviewed.

For reviewing land register and other public books, for obtaining certificates or extracts from public registers, and for establishing the finality or enforceability of a decision, the attorney-at-law shall be entitled to 20% of the fee payable for the submissions used for instituting the proceedings in which the relevant decision was made or the proceedings related to the records being reviewed.



**LETTERS AND NOTICES**

**Tariff No. 80**

For the preparation of notices or letters requesting the opposing party to act, refrain from action or tolerate an action, the attorney-at-law shall be entitled 50% of the fee payable for the submissions used for instituting the proceedings for the implementation of such requests.

For the preparation of other letters to the opposing party or the client, the attorney-at-law shall be entitled to a fee amounting to 100 points.

Number: 1471/2012

In Belgrade, 8 December 2012

PRESIDENT  
OF THE BAR ASSOCIATION OF SERBIA  
Dragoljub Đorđević, Attorney-at-Law  
*/signed and stamped/*

