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## **Multilateral Internship Programme for Lawyers 2017**

### **Programme Description – Conditions of Participation**

In 2017 the German Foundation for International Legal Cooperation (IRZ) will in cooperation with the German Federal Bar (Bundesrechtsanwaltskammer) and the German Lawyers' Association (Deutscher Anwaltverein) organise a multilateral internship programme for lawyers from the partner states of the IRZ.

#### **Itinerary:**

The duration of the internship programme will be from 27 August – 3 October 2017. At the beginning, an introductory seminar on German and European civil and commercial law will be held in Königswinter near Bonn from 28 August – 4 September. On 5 September the participants will move from Königswinter to the places where the respective internship will take place.

The internships in selected law firms in Germany will be arranged from 6 – 29 September. During the internships the participants will gain an insight into practical aspects of German substantive and procedural law as well as be acquainted with the working methods of a German law firm.

The placement of the participants at the law firms will be made by IRZ. The participants can themselves suggest a law firm, which would be prepared to accept them for the internship. The final decision, whether a participant can accept the internship at the law firm suggested by him/her, will be made by IRZ subject to the availability of accommodation at the place of internship.

At the end of the programme an evaluation seminar will be held in Königswinter from 30 September – 2 October. The return to the home countries is scheduled for 3 October 2017.

#### **Financial information:**

The organisers will cover the following costs:

- Board and lodging during the seminars in Königswinter
- Travel costs from Königswinter to the place of internship and from there back to Königswinter
- Free accommodation (either at an apartment or a guest house) during the internship period
- A subsistence allowance during the internship period in the amount of 550 €
- A health insurance which covers the costs of medical treatment in the case of acute illness

The travel costs to and from Königswinter at the beginning and at the end of the programme have to be borne by the participants. We would additionally like to point out that the subsistence allowance will normally not be sufficient to cover all personal needs at the place of internship and that it will therefore be necessary for the participants to provide for supplementary funds.

#### **Conditions of participation:**

The maximum age for the participation in the programme is 35 years. The candidates must have a very good command of the German language which has to be proved by a language test if this is requested by IRZ. The applicants should be active in the field of civil and commercial law. They must at least be in the final year of their practical training as a lawyer.

The internship programme is not open to lawyers:

- who work for a German law firm, i.e. a law firm which has been set up as the branch of a Germany-based law firm and/or operates under the name of a German law firm.
- who work for a law firm, which has offices in Germany
- or who work for a law firm which is a partner law office of a Germany-based law firm

As a precaution we would like to point out the following: If for personal or other reasons the successful completion of the programme is endangered or rendered impossible, the organisers reserve the right to prematurely terminate the participation in the programme of the person concerned. In this case the participant has to bear any additional travel costs for his/ her return which may arise due to his/her premature departure.

#### **Application:**

The applicants for the internship programme must submit the following documents to IRZ:

- the **filled-in application form (only application forms which are completed on the computer will be accepted)**
- one passport photo (colour photo with good resolution), which may either be placed on the application form or be submitted separately in JPEG-format.
- a **typed curriculum vitae in German** containing the complete postal address, telephone/ fax number and e-mail address

**The application documents must exclusively be sent by e-mail to IRZ to the address [vitzthum@irz.de](mailto:vitzthum@irz.de) until 22 March 2017.** It is not necessary to send the application documents additionally by postal delivery. Incomplete application documents will not be taken into consideration.